

COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS

POST OFFICE BOX 1529
LAKE CITY, FLORIDA 32056 - 1529

COLUMBIA COUNTY SCHOOL BOARD ADMINISTRATIVE COMPLEX

372 WEST DUVAL STREET
LAKE CITY, FLORIDA 32055

AGENDA

January 07, 2021

5:30 P.M.

Opportunity for public comment shall be in accordance with Rule 4.704. Each person who wishes to address the Commission regarding the Consent Agenda or any Discussion and Action Agenda Item shall complete one comment card for each item and submit the card or cards to County staff in the front of the meeting room. Cards shall be submitted before the meeting is called to order.

Rules of decorum and rules for public participation are attached to the agenda handouts.

Invocation (Commissioner Toby Witt)

Pledge to U.S. Flag

Staff or Commissioner Additions or Deletions to Agenda

Approval of Agenda

Approval of Consent Agenda

Adoption of Consent Agenda

Discussion and Action Items

Kevin Kirby, Assistant County Manager

- (1) BA 21-14 - Southside Improvement Project - \$406,534 (p.1)
- (2) BA 21-15 - Equipment Replacement - \$65,070 (p.6)
- (3) BA 21-17 - Bid Award - 2020-CC - O'Leno to Ichetucknee Trail Maintenance - Terragreen, LLC - \$16,625 (p.8)

David Kraus, Interim County Manager

- (4) BA 21-13 - Roll Forward Grant Funding - \$1,938,020 (p.18)
- (5) PRTG Network Monitor - Software Purchase - \$10,714 (p.19)
- (6) Extension of Covid-19 Leave Benefits to March 31, 2021 (p.23)
- (7) Holiday Pay Revisions (p.25)

Discussion and Action Items (Continued...)

David Kraus, Interim County Manager

- (8) IT Stipends - Property Appraiser's Office Technical Support- \$8,661 (p.29)
- (9) Economic Development Advisory Board Recommendation (p.31)
- (10) Update on Utility Services Related to Economic Development Efforts (p.34)
- (11) Update CARES Act (p.35)

Open Public Comments to the Board – 2 Minute Limit

Staff Comments

Commissioner Comments

Adjournment



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

The Board of County Commissioners meets the 1st and 3rd Thursday of each month at 5:30 p.m. in the Columbia County School Board Administrative Complex Auditorium, 372 West Duval Street, Lake City, Florida 32055. All agenda items are due in the Board's office one week prior to the meeting date.

Today's Date: 11/20/2020 Meeting Date: 1/7/2021

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Approve remaining funds of the Southside improvement project to be utilized for additional work needed at the complex.

2. Recommended Motion/Action:

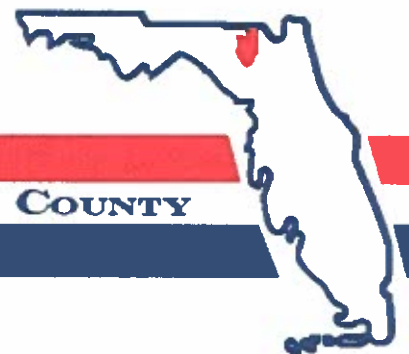
Approve BA 21-14 in the amount of \$406,534

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below. The budget amendment number is BA 21-14 using fund(s) 001-GENERAL FUND.

Table with 3 columns: FROM, TO, AMOUNT. FROM: 001-8400-584.90-98 RESERVES / CASH BALANCE FORWARD; TO: 001-9041-572.60-63 CAPITAL OUTLAY / IMP OTHER THAN BUILDINGS; AMOUNT: \$406,534.00

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Toby Witt
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: David Kraus, Interim County Manager

FROM: Kevin Kirby, Assistant County Manager *12*

DATE: November 19, 2020

RE: Southside Funds

It was discussed during budget presentations to use the remaining funds of the Southside Improvement project for additional work needed at the complex that was not included in the original scope of work.

The following items were presented with the additional parking:

1. Laser Turf plane and grading on infields- for safe play on fields and also drainage concerns.
2. Shade structure repairs- due to age of material and holes starting to appear in material.
3. Cover over RC track for guarantee racing- guaranteed races which will bring funding to Columbia County.
4. Parking lot repairs/construction

Therefore, I am asking the remaining funds along with additional funds that were offered from some of the organizations involved be utilized for the above mentioned items. The goal is to prepare the fields, address parking lot issues, replace shade coverings, and apply balance to the RC track with club assistance.

Your consideration is appreciated.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

Charyll Bradley

From: Clint Pittman
Sent: Wednesday, November 18, 2020 9:39 AM
To: Kevin Kirby
Cc: Charyll Bradley
Subject: Southside funds

Kevin as you are aware it has been Standard procedure that the board approve any project at Southside complex that was not on the original scope of work. The money that is in that account was savings from changes made during construction under county supervision. As we continue to grow with tournaments and other uses at the facility other projects have become necessary and these were presented in my public budget presentation. Commissioner Murphy has mentioned the parking area improvements several times and we have discussed in capital project meetings about these improvements. All of these items are to repair and improve the southside facility due to the nature of it's continuous growth that puts heads in beds at the hotels, which generates taxes with economic impact for the county during events.

Laser turf planning on the fields has to be done for safe play on fields and also drainage concerns
Shade structure repairs are due to age of material and holes starting to appear in material
Parking lot has been a major discussion item due to drainage, becoming a mud hole with folks stuck during tournaments

Cover over RC Track as discussed at the budget presentation is for guaranteed races which is a big draw again to put folks in hotels for large races as people will not travel to race if worried about a rain out.

This is justification for the funds already earmarked for the complex.

Clint Pittman
Director
Columbia County Landscape & Parks
386-719-7545
386-719-7544 fax
Clint_pittman@columbiacountyfla.com

Charyll Bradley

From: Kevin Kirby
Sent: Wednesday, November 18, 2020 8:28 AM
To: Charyll Bradley
Subject: FW: Southside Improvements

From: David Kraus
Sent: Friday, November 13, 2020 4:50 PM
To: Kevin Kirby <kevin_kirby@columbiacountyfla.com>
Subject: RE: Southside Improvements

How about Monday morning?

David

From: Kevin Kirby
Sent: Friday, November 13, 2020 1:06 PM
To: David Kraus <david_kraus@columbiacountyfla.com>
Subject: RE: Southside Improvements

We need to discuss.Thanks

From: David Kraus
Sent: Thursday, November 12, 2020 10:30 PM
To: Kevin Kirby <kevin_kirby@columbiacountyfla.com>
Subject: RE: Southside Improvements

Kevin;

Do we need a BA for the Agenda???

David Kraus

From: Clint Pittman
Sent: Thursday, November 12, 2020 11:20 AM
To: Kevin Kirby <kevin_kirby@columbiacountyfla.com>; Ben Scott <ben_scott@columbiacountyfla.com>
Cc: Janice Smithey <janice_smithey@columbiacountyfla.com>; David Kraus <david_kraus@columbiacountyfla.com>
Subject: Southside Improvements

Kevin as you are aware I discussed at my budget presentation using the remainder of the southside improvement money for the additional work at the complex that was not in the original scope of work therefore it requires Board approval. With that being said again as I discussed this is not new funds needing to be budgeted it is earmarked funds in the budget with an account number assigned to it. I'm just needing Board approval to move forward with these improvements. When this was sent to Ben in an email he had asked me to get this on the agenda for approval after October when the new budget was in place. The following items are what was presented with the addition of the parking

which has been discussed for years. Current balance in this line item should be 406,534.34 as of 11-12-20.

1. Laser Turf plane and grading on infields
2. Shade structure repairs
3. Cover over RC track for guaranteed racing
4. Parking lot repairs/construction

I did not include the numbers presented in my budget presentation as those will have changed so I'm asking the board to approve the remainder of the funds for the projects listed above that will require some additional funds that were offered from some of our organizations involved. My goal is to do fields, address parking lot issues, replace shade coverings and apply balance for RC track with club assistance which puts heads in beds with guaranteed racing.

Clint Pittman

Director

Columbia County Landscape & Parks

386-719-7545

386-719-7544 fax

Clint_pittman@columbiacountyfla.com



COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM

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Today's Date: 11/20/2020 Meeting Date: 1/7/2021

Name: Kevin Kirby Department: Public Works

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

Requesting additional funds in the amount of \$65,070 to cover deficit for replacing equipment.

2. Recommended Motion/Action:

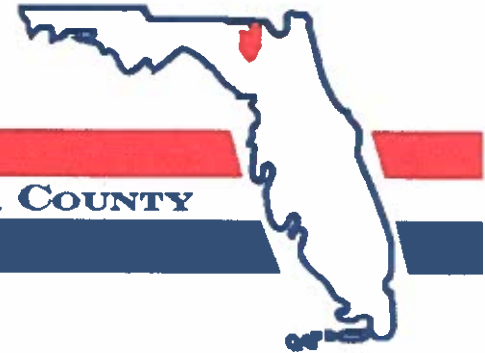
Approve BA 21-15 in the amount of \$65,070.

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below. The budget amendment number is BA 21-15 using fund(s) 101-TRANSPORTATION TRUST.

Table with 3 columns: FROM, TO, AMOUNT. FROM: 101-8400-584.90-97 RESERVES/EQUIPMENT RESERVE; TO: 101-4270-541.60-64 CAPITAL OUTLAY/EQUIPMENT PURCHASES; AMOUNT: \$65,070.00

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Toby Witt
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: David Kraus, Interim County Manager
FROM: Kevin Kirby, Assistant County Manager *JK*
DATE: November 20, 2020
RE: Equipment Replacement

The following are items were requested to be replaced during the 20/21 budget process with the estimates given at that time:

Knuckle Boom T0138--- \$170,000
Tractor TC015--- \$110,000
Additional Bucket Truck--- \$137,515
Power Broom--- \$65,000

TOTAL--- \$ 482,515

At the October 1 ,2020 BCC meeting, the Board approved the requested equipment replacement list and approved the amount of \$482,000. New quotes have been provided for the same equipment but there is a difference in the total amounts. With the price changes, it leaves a deficit of \$65,068.28. I am requesting a budget amendment for this amount to cover the deficit.

Your consideration is appreciated.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100



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Today's Date: 12/28/2020 Meeting Date: 1/7/2021

Name: Esther Chung Department: Purchasing

Division Manager's Signature: [Handwritten Signature]

1. Nature and purpose of agenda item:

BA 21-17 - Bid Award - 2020-CC - O'Leno to Ichetucknee Trail Maintenance - Terragreen, LLC - \$16,625

2. Recommended Motion/Action:

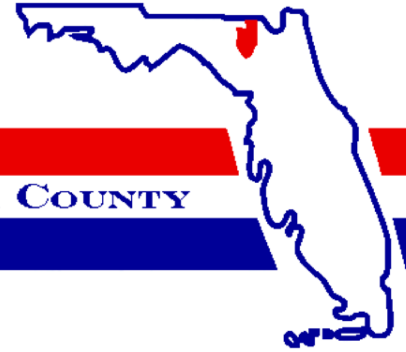
Approve BA
Approve bid award

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below.
The budget amendment number is BA 21-17 using fund(s) 101-TRANSPORTATION TRUST.


Table with 3 columns: FROM, TO, AMOUNT. FROM: 101-8400-584.90-98 RESERVES / CASH BALANCE FORWARD; TO: 101-4210-541.30-34 OPERATING EXPENDITURES / CONTRACTURAL SERVICES; AMOUNT: \$16,625.00

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Toby Witt
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

DATE: December 28, 2020
TO: Board of County Commissioners
FR: Esther Chung, Purchasing Director 
RE: Bid No. 2020-CC: O'Leno to Ichetucknee Trail Maintenance
Bid Award

The County received seven (7) bids for the above referenced solicitation and was reviewed by County Staff. At this time, Staff is recommending awarding this bid to, low bidder, Terragreen, LLC, in the amount of \$16,625.00.

XC: 2020-CC Bid File

Bid Tabulation
Columbia County, Florida
Board of County Commissioners

Date: 12/22/2020

Bid No: 2020-CC

Project: O'Leno to Ichetucknee Trail Maintenance

Company Name	Per Cycle	Extended Cost
Godfrey Environmental Contracts, LLC	\$ 1,414.00	\$ 26,866.00
Terragreen, LLC	\$ 875.00	\$ 16,625.00
Boone Improvements, Inc.	\$ 889.47	\$ 16,899.93
Green Maintenance & Cleaning Inc.	\$ 1,145.00	\$ 21,755.00
Promise Habitat Services, LLC	\$ 5,748.00	\$ 109,212.00
JT Ruby Contracting	\$ 3,981.00	\$ 75,639.00
Creative Design Management Team Inc.	\$ 1,385.00	\$ 26,315.00

SECTION V. BID FORM

Sealed bids must be received in the Office of the Board of County Commissioners, Columbia County, 135 NE Hernando Avenue, Room 203, Lake City, FL, 32055 no later than 2:00 P.M., on December 22, 2020. Columbia County reserves the right to reject any and/or all bids and to accept the bid in the county's best interest, bid F.O.B., Columbia County, Florida.

No. of Cycles	Cost Per Cycle	Extended Cost
19	\$ 1414. ⁰⁰	\$ 26,866. ⁰⁰

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid, and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

By signing below, the submission shall be deemed as representation and certification by the Bidder that you have investigated all aspects of the solicitation, have read and understand the solicitation and acknowledge all addenda.

INDIVIDUAL(S)/COMPANY: Godfrey Environmental Contracts LLC
DATE: 12/21/20
ADDRESS: 1308 N Rail Road Ave Chipley FL 32420
PHONE NO: 850 703 5049 / 850 676 4249
EMAIL: T PORTER @ GodfreyContracts.com
SIGNATURE: *T.M. Porter*
PRINT NAME/TITLE: T.M. PORTER CEO

SECTION V. BID FORM

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No. of Cycles	Cost Per Cycle	Extended Cost
19	\$ 875.00	\$ 16,625.00

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid, and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

By signing below, the submission shall be deemed as representation and certification by the Bidder that you have investigated all aspects of the solicitation, have read and understand the solicitation and acknowledge all addenda.

INDIVIDUAL(S)/COMPANY: Terragreen LLC

DATE: 12/08/2020

ADDRESS: 472 SE Hubble Street Lake City, FL 32025

PHONE NO: 904-651-1854

EMAIL: tgpreservation@yahoo.com

SIGNATURE: _____

PRINT NAME/TITLE: Ryan Fowler / Owner

SECTION V. BID FORM

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No. of Cycles	Cost Per Cycle	Extended Cost
19	\$ 889.47	\$ 16,899.93

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid, and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

By signing below, the submission shall be deemed as representation and certification by the Bidder that you have investigated all aspects of the solicitation, have read and understand the solicitation and acknowledge all addenda.

INDIVIDUAL(S)/COMPANY: BOONE IMPROVEMENTS INC.

DATE: 12/21/20

ADDRESS: PO BOX 3190 HIGH SPRINGS FL 32655

PHONE NO: 786-255-2511

EMAIL: BOONE IMPROVEMENT@AOL.COM

SIGNATURE: 

PRINT NAME/TITLE: RYAN BOONE, PRESIDENT

SECTION V. BID FORM

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No. of Cycles	Cost Per Cycle	Extended Cost
19	\$ 1,145.00	\$ 21,755.00

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid, and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

By signing below, the submission shall be deemed as representation and certification by the Bidder that you have investigated all aspects of the solicitation, have read and understand the solicitation and acknowledge all addenda.

INDIVIDUAL(S)/COMPANY: Green Maintenance & Cleaning, Inc.

DATE: 12/21/20

ADDRESS: PO Box 3005 Lake City, FL 32056

PHONE NO: 386-754-8750

EMAIL: greenmaintenanceinc@gmail.com

SIGNATURE: 

PRINT NAME/TITLE: Lewis Walker/President

SECTION V. BID FORM

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No. of Cycles	Cost Per Cycle	Extended Cost
19	\$ 5,748.00	\$ 109,212.00

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid, and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

By signing below, the submission shall be deemed as representation and certification by the Bidder that you have investigated all aspects of the solicitation, have read and understand the solicitation and acknowledge all addenda.

INDIVIDUAL(S)/COMPANY: PROMISE HABITAT SERVICES, LLC.

DATE: 12/21/2020

ADDRESS: 2001 W Sam Allen Road Plant City, Florida 33565

PHONE NO: 352-408-1193

EMAIL: bwillis@promishabitat.com

SIGNATURE: 

PRINT NAME/TITLE: Brannen Willis-President

SECTION V. BID FORM

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No. of Cycles	Cost Per Cycle	Extended Cost
19	\$ 3981.00	\$ 3981.00

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid, and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

By signing below, the submission shall be deemed as representation and certification by the Bidder that you have investigated all aspects of the solicitation, have read and understand the solicitation and acknowledge all addenda.

INDIVIDUAL(S)/COMPANY: ST Ruby Contracting

DATE: 12-21-2020

ADDRESS: PO Box 272 Lake Butler FL 32054

PHONE NO: 904-370-0202

EMAIL: ST Ruby Contracting LLC @ Gmail . com

SIGNATURE: [Signature]

PRINT NAME/TITLE: Joe Ruby - President

SECTION V. BID FORM

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No. of Cycles	Cost Per Cycle	Extended Cost
19	\$ 1,385.00	\$ 26,315.00

I certify that this bid meets or exceeds the County specifications and that the undersigned bidder declares that I have carefully examined the specifications, term and conditions of this bid, and I am thoroughly familiar with its provisions. The undersigned bidder further declares that he/she has not divulged, discussed or compared his bid with any other bidders and has not colluded with any other bidders or parties to a bid whatsoever for any fraudulent purpose.

By signing below, the submission shall be deemed as representation and certification by the Bidder that you have investigated all aspects of the solicitation, have read and understand the solicitation and acknowledge all addenda.

INDIVIDUAL(S)/COMPANY: Creative Design Management Team Inc.

DATE: 12/22/2020

ADDRESS: 191 SW Covey Ct Lake City FL 32025

PHONE NO: 386-487-5402

EMAIL: Justin.cedf@outlook.com

SIGNATURE: 

PRINT NAME/TITLE: Justin Paelel, owner



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 12/14/2020 Meeting Date: 1/7/2021

Name: David Kraus Department: BCC Administration

Division Manager's Signature: 

1. Nature and purpose of agenda item:

At the beginning of each fiscal year, any grant funding awarded in prior year and not yet received needs to be appropriated in the current Fiscal Year..

2. Recommended Motion/Action:

Approve BA 21-13

3. Fiscal impact on current budget.

This item is not budgeted. The proposed budget amendment to fund this request is provided below.
The budget amemdment number is BA 21-13 using fund(s) 302-GENERAL CAPITAL PROJECTS.

FROM:	TO:	AMOUNT:
302-0000-334.36-11 STORMWATER DEP GRANT / DEP SPRINGS FD. S0924	302-8400-584.90-98 RESERVES / CASH BALANCE FORWARD	\$1,488,020.00
302-0000-334.70-19 GRANTS / LEG APPROP - RUM ISLAND	302-8400-584.90-98 RESERVES / CASH BALANCE FORWARD	\$150,000.00
302-0000-334.70-22 GRANTS / COL CTY FRDAP GRNT P9028	302-8400-584.90-98 RESERVES / CASH BALANCE FORWARD	\$150,000.00
302-0000-337.31-03 SWRMD GRANTS / RUM ISLAND PARK	302-8400-584.90-98 RESERVES / CASH BALANCE FORWARD	\$150,000.00



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
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Today's Date: 12/17/2020 Meeting Date: 1/7/2021

Name: Todd Manning Department: Information Technology

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Seek approval to switch from Solarwinds Orion to PRTG network monitoring software

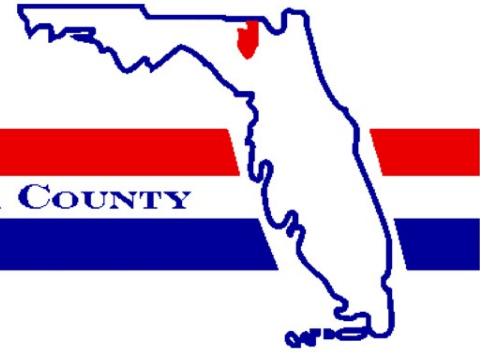
2. Recommended Motion/Action:

Recommend approval

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 – Ronald Williams
District No. 2 – Rocky Ford
District No. 3 – Robby Hollingsworth
District No. 4 – Toby Witt
District No. 5 – Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

December 17, 2020

M E M O

TO: David Kraus

FR: Todd Manning

RE: Solarwinds Monitoring Software

The IT Department uses Solarwinds Orion software to monitor everything from servers to network equipment for equipment status, bandwidth and analytics. On December 8th Solarwinds announced its Solarwinds Orion software was hacked and 33,000 U.S. based customers were affected.

The Florida Department of Law Enforcement advised everyone with the affected versions to immediately power down their servers due to the imbedded Trojan virus. The County owns two Solarwinds servers, located at the 911 center and the BCC datacenter. These servers were immediately powered down but this severely limits the visibility of our servers and network equipment.

Due to the Solarwinds hack and investigation of Solarwinds Board of Directors insider trading investigation, I recommend moving away from Solarwinds products and switching to a different equipment monitoring solution. The BCC has utilized PRTG Network Monitor in the past and I would like your approval to switch back to that software.

I have included a quote for the necessary licensing needed. If you have any questions, please let me know.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.



**** NEW ADDRESS ** 2300 NW 55th Court, Suite 110 | Fort Lauderdale, FL 33309**

Quotation (Open)

Date	Dec 16, 2020 09:51 AM EST
Modified Date	Dec 16, 2020 09:51 AM EST
Doc #	87156 - rev 1 of 1
Description	PRTG 1000
SalesRep	McLeod, Ethan (P) 954.541.8559 (F) 954.606.5441
Customer Contact	Todd, Manning (P) 386-719-7442 (F) 386-758-2182 todd_manning@columbiacountyfla.com

Customer

Columbia County FL (13-695)
Todd, Manning
P.O. Box 1529
Lake City, FL 32056-1529
United States
(P) 386-758-1005
(F) 386-758-2182

Bill To

Columbia County FL
Todd, Manning
P.O. Box 1529
Lake City, FL 32056-1529
United States
(P) 386-758-1005
(F) 386-758-2182

Ship To


Columbia County Board of Commissioners
Todd, Manning
135 NE Hernando Ave.
Suite 203
Lake City, FL 32055
United States
(P) 386-758-1005
(F) 386-758-2182

Payment Method

Terms: Undefined

Shipping Info

Delivery Method: FedEx Ground
Carrier Account:
Shipping Instructions:

#	Image	Description	Part #	Tax	Qty	Unit Price	Total
1		PRTG Network Monitor License + 1 Year Maintenance - 1000 sensors - Win	PRTGE11230	Yes	1	\$3,153.62	\$3,153.62

CAGE: 70BA0
DUNS: 078817964
FEIN: 46-2619818
Woman-Owned Small Business (WOSB)
Primary NAICS: 423430

Subtotal: \$3,153.62
Tax (0.000%): \$0.00
Shipping: \$0.00
Total: \$3,153.62

Notes

*Tips Contract# 200105





2300 NW 55th Court, Suite 110
Fort Lauderdale, FL 33309

BILL TO	SHIP TO
Columbia County FL Todd , Manning P.O. Box 1529 Lake City, FL 32056-1529	Columbia County Board of Commissioners Todd , Manning 135 NE Hernando Ave. Suite 203 Ref 12282020-EMR

INVOICE 38888

DATE	DUE DATE
12/29/2020	2/12/2021

PO NUMBER	ACCT #	TERMS	REP	S.O. #	SHIP	VIA	
12282020-EMR	13-695	Net 45 Days	EM	87434	12/28/2020	FedEx Std Ovrnt	
ITEM	DESCRIPTION		SERIAL	TRACKING	QTY	\$ PER	AMOUNT
WS-C3850-12S-E	Cisco Catalyst 3850-12S-E Switch - L3 - managed - 12 x Gigabit SFP - desktop, rack-mountable		SFOC2423U16M	487295600895	1	7,465.35	7,465.35
Shipping	Shipping and Handling				1	95.00	95.00

PLEASE REMIT PAYMENT TO:						Subtotal	\$7,560.35
Strictly Technology 2300 NW 55th Court, Suite 110 Fort Lauderdale, FL 33309						Sales Tax	\$0.00
						Credits	\$0.00
						Balance Due	\$7,560.35



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM REQUEST FORM**

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Today's Date: 12/30/2020 Meeting Date: 1/7/2021

Name: David Kraus Department: BCC Administration

Division Manager's Signature:

1. Nature and purpose of agenda item:

The Emergency Paid Leave and Emergency Family Medical Leave mandated by the federal government expired on December 31, 2020. The County has the option to extend this leave benefit until March 31, 2021. Covid-19 exposure by employees, including first responders, will continue into 2021. We recommend extending the leave benefit.

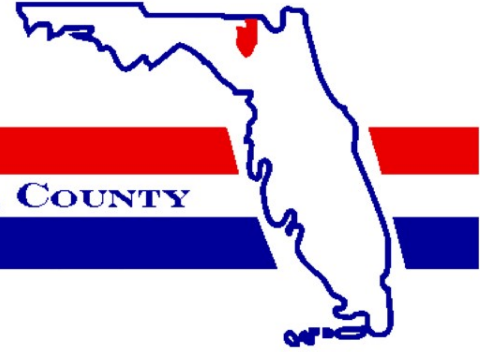
2. Recommended Motion/Action:

Approve extending Emergency Paid Leave and Emergency Family Medical Leave until March 31, 2021.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Toby Witt
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: Columbia County Board of County Commissioners
FROM: David Kraus, Interim County Manager
DATE: December 29, 2020
RE: Extension of FFCRA Leave

As part of the federal Covid-19 Response, employers, such as Columbia County, were required to provide for Emergency Paid Leave and Emergency Family Medical Leave. When the Families First Coronavirus Response Act (FFCRA) was enacted on December 27, 2020. As part of this legislation, employers are no longer required to offer this leave after December 31, 2020, but have an option to extend the leave benefit until March 31, 2020 at the employer's discretion.

While not required by law to offer such leave, if the County elects to continue to allow for such leave consistent with the requirements of the FFCRA until March 31, 2021 all Employees needing to take leave for any purpose related to the FFCRA will be required to provide documentation in the same manner as before December 30, 2020.



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Today's Date: 12/30/2020 Meeting Date: 1/7/2021

Name: Robby Hollingsworth Department: Commissioner District 3

Division Manager's Signature: 

1. Nature and purpose of agenda item:

Discussion of Holiday Pay Policy

2. Recommended Motion/Action:

None

3. Fiscal impact on current budget.

This item has no effect on the current budget.

B. PERSONAL HOLIDAY

Upon successful completion of the initial orientation period, regular full-time employees will be granted an eight (8) hour personal holiday with pay to be taken during the fiscal year (October 1 – prior to the last payroll period in September). Use of the personal holiday must be approved in advance by the Department Head/designee and the holiday must be taken in its entirety (all eight hours at once). Regardless of the regularly assigned work hours per day (for example: 8, 10, 12, or 24), the maximum personal holiday granted will be eight (8) hours. Personal holidays that are not used during the fiscal year will be forfeited and unused personal holidays will not be paid out upon termination (use it or lose it). Personal holiday time off will not be considered “time worked” for the purpose of overtime calculation.

C. HOLIDAY PAY

1. In the event a non-exempt employee, [including a PRN duty status employee](#), is required to work on an observed holiday, or the actual holiday, the employee will be paid eight (8) hours holiday pay (at straight time) plus pay at the rate of one and one-half times his/her regular hourly rate for hours actually worked on the holiday. Hours worked on the holiday will count as hours worked for the calculation of overtime pay per the Fair Labor Standards Act. However, holiday hours worked, paid at time and one-half, will not be considered compensation for overtime. All hours physically worked in excess of 40 hours per pay week (106 per pay period for firefighters) will be paid at time and one-half.

For Example:

If a holiday is observed during a pay week, an employee worked the holiday, and physically worked 50 hours during the pay week, he/she would be paid as follows:

Wed.	Thurs.	Fri	Sat.	Sun.	Mon.	Tues.	
Holiday							Total Hours
4-Jul	5-Jul	6-Jul	7-Jul	8-Jul	9-Jul	10-Jul	Worked
5	8	8	8	5	8	8	50

35 Hours Straight Time

8 Hours Holiday

5 Hours Holiday Worked at the rate of one and one-half times

10 Hours Overtime

2. Holiday hours not worked will not be considered “time worked” for the purpose of overtime calculation.

D. AUTHORIZATION FOR HOLIDAY PAY

All work scheduled on an observed holiday must be approved by the Department Head.

[BCC Approved: 11/19/2020](#)



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
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Today's Date: 12/30/2020 Meeting Date: 1/7/2021

Name: David B Kraus Department: BCC Administration

Division Manager's Signature:

1. Nature and purpose of agenda item:

The Property Appraiser has requested the County's IT Department to provide technical support at a fee of \$8,661. This item would create a stipend in the General Pay Plan to cover salary and benefits for two employees to provide this service. This is similar to the GIS stipend for GIS services provided to the City of Lake City.

2. Recommended Motion/Action:

Recommend approval to add annual stipend for Network Specialist and Desktop Support Specialist to the General Pay Plan.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1 - Ronald Williams
District No. 2 - Rocky Ford
District No. 3 - Robby Hollingsworth
District No. 4 - Toby Witt
District No. 5 - Tim Murphy



BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

MEMORANDUM

TO: Columbia County Board of County Commissioners
FROM: David Kraus, Interim County Manager
DATE: December 29, 2020
RE: Providing IT Support to Property Appraiser

Computer Support Resources Inc. no longer provides technical IT support to the Columbia County Property Appraiser's Office. The Property Appraiser has agreed for the County's IT staff to provide this service and will fund this service with the existing \$8,661.00 budgeted annually.

We are requesting that the Columbia County Board of County Commissioners add an annual stipend to the County's general Pay Plan in the amount of \$4,425 for a Network Specialist and \$2,925 for a Desktop Support Specialist to provide this service. The difference of \$1,311 paid to the Board would cover the cost of benefits.



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Today's Date: 12/30/2020 Meeting Date: 1/7/2021

Name: David B Kraus Department: BCC Administration

Division Manager's Signature:

1. Nature and purpose of agenda item:

The County, City and Project Belle met to discuss terms for a tri-party economic development agreement. The EDAB reviewed the 10 conditions requested in a three party agreement including "will serve" letters by January 15, 2021. The City indicated they would not enter into a three party agreement.

2. Recommended Motion/Action:

No Action - As the Interim County Manager, I recommend supporting the the EDAB recommendation not to enter an agreement under these terms -- the County cannot guarantee the Phase 1 supply of water and wastewater to Project Belle and the County does not know the outcome of the CUP submission. At this time, the proposed terms for an Economic Development Agreement and the January 15th deadline cannot be met.

3. Fiscal impact on current budget.

This item has no effect on the current budget.

District No. 1- Ronald Williams
District No. 2 - Rocky Ford
District No. 3 – Robby Hollingsworth
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BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

TO: Commissioner Rocky Ford, BCC Chairman
FROM: Commissioner Tim Murphy, EDAB Chairman

On Tuesday, December 22, 2020 at a special called meeting of the Economic Development Advisory Board a quorum of that board's membership, inclusive of myself and the City Manager for the City of Lake City, voted unanimously to not recommend entering into an economic development agreement with Project Belle based on the agreement requirements presented at that meeting. The requirements for an agreement were as follows:

1. Phase 1 water of 650,000 gallons per day shall be provided by the city of Lake City, Florida on or before September 1, 2021.
2. Phase 1 water obligations of 650,000 gallons per day by Lake City to provide water is only relieved after Columbia County receives a non-appealable water use permit authorization sufficient to meet Project Belle's water requirements at build out of 2,860,00 gallons per day of potable water and Columbia County has all water infrastructure completed and can independently serve Project Belle.
3. Columbia County shall prosecute the consumptive use permit ("CUP") for consumptive use of not less than Project Belle's full buildout requirements of 2,860,000 gallons per day to secure water to its final conclusion and any and all appeals, administrative challenges, protests, etc. This obligation to prosecute by Columbia County and Lake City shall be uninterrupted irrespective of any administrative challenges, lawsuits, appeals and other legal and equitable steps taken by any parties to the CUP including conservation groups, local community stakeholders, and other interested parties.
4. Lake City shall provide not less than 130,000 gallons per day of sewer by September 1, 2021 and shall immediately move forward with sewer improvements to accommodate future growth in the Mega Industrial Park (the "Park") including, but not limited to, Project Belle's future sanitary sewer needs of 570,000 gallons per day. The future sewer improvements for Project Belle's full buildout requirements of 570,000 gallons per day shall be completed by December 1, 2021 for the benefit of the Park and Project Belle.
5. Columbia County and Lake City shall work in good faith with Florida Power & Light and Project Belle to bring the necessary power infrastructure for Project Belle's full buildout requirements including a substation, not later than September 1, 2021.6. Columbia County and

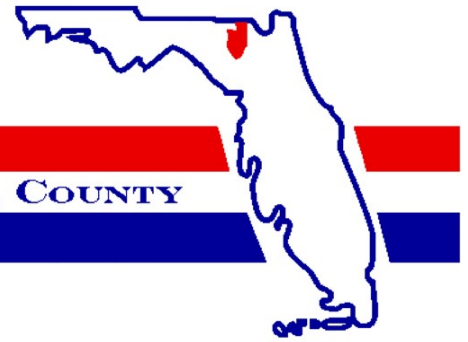
BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100

District No. 1- Ronald Williams
District No. 2 - Rocky Ford
District No. 3 – Robby Hollingsworth
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BOARD OF COUNTY COMMISSIONERS • COLUMBIA COUNTY

Lake City shall provide necessary natural gas infrastructure for Project Belle’s full buildout needs to the Park not later than September 1, 2021.

7. Columbia County shall complete the necessary roadway infrastructure for Project Belle’s ingress and egress to the Park at its own expense and without financial contribution from Project Belle.

8. Columbia County shall provide not less than monthly email CUP updates to Project Belle until such time as the CUP has been finalized and no further appeals or remedies are available to the opposing parties to preclude water being allocated to Project Belle in the amounts needed for Project Belle’s buildout requirements of 2,860,000 gallons per day.

9. Project Belle shall have input in the selection of counsel should an administrative challenge, appeal or other legal challenge to Columbia County’s CUP filings.

10. Will serve letters satisfactory to Project Belle, in it’s sole discretion, with finalized agreed upon rates shall be tendered by Lake City and or Columbia County and attached as exhibits to the final development agreement and the development agreement shall be approved by January 15, 2021.

Given the proposed requirements of the County, the City's indication that it would not enter into a three-way contract, and the tight deadlines set by Project Belle, the advice of the EDAB was not to move forward with this economic development agreement.

BOARD MEETS FIRST AND THIRD THURSDAY AT 5:30 P.M.

P.O. BOX 1529

LAKE CITY, FLORIDA 32056-1529

PHONE (386) 755-4100



**COLUMBIA COUNTY BOARD OF COUNTY COMMISSIONERS
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Today's Date: 12/31/2020 Meeting Date: 1/7/2021

Name: David B Kraus Department: BCC Administration

Division Manager's Signature:

1. Nature and purpose of agenda item:

The County is pursuing a Consumptive Use Permit for water and preparing to bid the construction of the NFMIP WWTP. The County has a pending CDBG economic development grant for I-75/SR 47. Additionally, the County has 90% plans on the expansion of the Ellisville WWTP and are pursuing permits. On January 28, 2020, the City Utility Committee met and discussed utility service to several areas targeted for economic development (NFMIP, Bell Road, I-75/SR 47, US 90, etc.)

2. Recommended Motion/Action:

None -- For discussion only -- Staff seeks Board direction.

3. Fiscal impact on current budget.

This item has no effect on the current budget.



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Today's Date: 12/30/2020 Meeting Date: 1/7/2021

Name: David B Kraus Department: BCC Administration

Division Manager's Signature:

1. Nature and purpose of agenda item:

Provide an update on CARES Act

2. Recommended Motion/Action:

None

3. Fiscal impact on current budget.

This item has no effect on the current budget.